

**UC Davis Retirees' Association (UCDRA)
President Position Statement**

Position charge:

The President of the UC Davis Retirees' Association shall preside at all meetings of the Association and at all Executive Board meetings, shall appoint, with the Executive Board, committees as needed, and shall serve as an ex-officio member of all committees except the Nominating Committee. The President shall also serve and / or appoint the Vice President of the Board to serve as an ex-officio non-voting member of the Executive Board of the UC Davis Emeriti Association.

Position duties:

In addition to the duties stated above, the President shall provide leadership to the Board; set goals; and review agendas, meeting minutes, and related documents. The President shall represent the Association to other campus and health system entities by chairing or serving on committees, interview panels, planning processes or task forces. If the President is unable to accept some of these obligations the responsibility remains to assure representation. The President shall also serve as a voting member of the Retiree Center Advisory Committee. Further, the President is responsible for advocating causes of concern to retirees.

Timeline and Details:

- The President shall serve one fiscal year in office which will be from July 1 to June 30.
- The President shall write a minimum of three "President Messages" for the *Campus Connections* newsletter.
- The President is required to be mindful of all deadlines, program needs, election processes, by-law changes, and general workings of the Association.

Appointment:

The President is selected through a nomination process conducted by the Nominations Committee and a voting process occurring at the third UCDRA Business Meeting of the fiscal year.

Annual Report:

The President shall submit a one-page annual report to the UCDRA in June of each year that includes a summary of the activities and accomplishments occurring during the year. The report may also include future suggestions for the upcoming year.