

## **UC Davis Retirees Association (UCDRA) New Board Orientation**

**Committee Charge:** The primary charge is the orientation of all newly elected board and standing committee members. This orientation will take place after the UCDRA Spring General Membership Meeting elections and prior to the start of the new officers appointment on July 1, following their election.

**Committee Membership:** This committee will be comprised of the current President of UCDRA, the Immediate Past President.

**Orientation Materials:** All newly elected officers will be furnished with the following materials:

- UCDRA By-Laws
- Our new Mission Statement
- Current list of UCDRA officers, committee chairs and committee members
- Current and recent meeting agendas
- Copy of the last board meeting minutes
- Provide an overview of current issues and annual activities and events

**Committee Annual Reporting:**

- Provide a summary of the committees activities
- Provide recommendations and suggestions to the UCDRA Board