

UC DAVIS Retirees' Association Executive Board Meeting
Monday, November 7, 2011
1:15 – 2:45 p.m.
Conference Center, Room 2207

MEETING MINUTES

Attendees: Gloria Alvarado, Gil Apaka, Sue Barnes, Beverly Brooks, Lew Dudman, Micki Eagle, Deanna Falge-Pritchard, Anne Gray, Bob Halferty, Sharon Henn, Kate Mawdsley, Phyllis McCalla, Diane Mundy, Barbara Nichols, Bill Rains, Norma Rice, and Ted Hillyer, President

Unable to attend: Linda Bullard, Aggie Costantini, Sandy Filby, Barbara Leary, and Don McNary

Introductions and Announcements

The meeting was called to order by President Ted Hillyer. He introduced Kate Mawdsley who has agreed to serve as editor of *Campus Connections*. He asked that the contact list be reviewed before final distribution.

Approval of Minutes

Anne Gray pointed out that her name was omitted as “unable to attend” the October 3, 2011 meeting. Additionally, under Treasurer’s Report, page 2, b. should read: Atria Covell Gardens has agreed to pay for refreshments for the *Fall* 2011 meeting (not the Winter and Spring 2012 meetings.)

With those corrections noted, the minutes were approved in the form of a motion made by Bill Rains and seconded by Bob Halferty. Motion Carried.

Treasurer’s Report

Diane Mundy reviewed the November 7, 2011 Financial Report. Balance brought forward from 9/28/11: \$18,164.40; deposits totaling \$4,125; expenses of \$3,258.43. Ending Balance 11/3/2011: \$19,030.97.

Membership Report

Sue Barnes indicated that pending confirmation from Aggie Costantini, approximately 60 people will receive letters. Membership now totals 733.

Retiree Center Update –Sue Barnes

- a. Football tailgate party: only 13 retirees registered. RC will commit to one more year and reevaluate.
- b. Fall Meeting/Five-year anniversary – survey results. 240-250 registered, with about 200 attending. Generally, people liked the program. For next year, more volunteers are needed. Opinion regarding the music – some thought it was too loud.
- c. CUCRA/CUCEA meeting – survey results were reviewed.
- d. Vintage Aggies Wine Tasting: only about 12 attended.
- e. UCDEA/UCDRA holiday luncheon: Invitations have gone out. Cost will be the same as last year.
- f. Transitioning to Retirement classes. Work has begun on new retiree preparation classes. There will be one session for faculty and one for staff. Barnes outlined what will be covered.

- g. UC Davis Mind Body Wellness Challenge: Between \$8 and \$9,000 in sponsorships has been received.

Emeriti Association Update – Bill Rains

Bill Rains described issues that were discussed at the recent meeting, including medical concerns, the effectiveness of the joint benefit committee, and security verification of beneficiaries.

Old Business

- a. Shaun Keister will meet with Executive Board at December meeting.
Ideas, suggestions and questions to pose to him:
 - 1. Do you have previous experience with university retirees?
 - 2. What roles do you see retirees playing in the department?
 - 3. What is your vision for the future the Retiree Center and retirees on the UC Davis campus?
- b. Board workshop. Discussion will take place at December and January meetings.
- c. Spring Meeting 2012. Confirmed for May 14, 2012, 2-4 p.m., Alumni Center AGR Room.

Report CUCRA Meeting October 26, 2011

According to Barbara Nichols, a good deal of discussion was devoted to the Joint Benefits Task Force Committee. Additionally, UCOP has consulted and requested information from CUCRA throughout the year. Officers gave their reports and following the break Center Director's gave their reports.

Report of CUCRA/CUCEA Joint Meeting October 27, 2011. The meeting opened with introductions from Ernest Newbrun (Chair CUCEA), Marian Gade (Chair CUCRA), and Ralph Hexton. Hexton described the progress UC Davis is making. A UC Regents Office of the Treasurer Representative gave a report. UCOP Customer Service representatives discussed Health Care. VSP – changing from “Signature to Choice” Network = minimal premium change this year. Costco has been added to the “Choice” network for frames and lenses. This year, there is an increased amount available in the amount of coverage for contact lenses, up to \$110. Graduated eligibility is listed on the address label which retirees will receive with their health packet from UP. This only affects about 12% of retirees.

For 2012. Packet of forms will be mailed regarding “Proof of Eligibility” for dependents. This must be filled out and returned.

The Joint Benefits Report: coordinate with Social Security, change in age factor 63 lowered to 60, separation safety employees. Last three VERIPs cost the University.

Ernest Newbrun gave an update on CUCRA/EA being formally recognized by UC to obtain liability coverage. It will be Regents Policy 5204, and has been deferred until November Regents meeting.

Interest was expressed in the various surveys that are conducted at different campuses. A central list of questions may be developed that individual campuses can use.

New Business

a. Day of general meetings. Barnes questioned whether the day could be changed to Tuesday, giving RC more time to prepare for the meeting. The practice would begin next year. She will check on room availability.

b. Picnic Day parade honorees
Send Barnes suggestions by month's end.

c. Audit report

Sharon Henn submitted the report, noting that “. . . financial transactions are adequately documented and properly reported for year ended June 30, 2011.” She commented that in the interest of improving controls and reporting, she recommended for the Board's consideration:

1. Issuing receipts for funds received. This is a basic and important control of cash receipts;
2. Implementing additional procedures that provide controls on cash receipts;
3. Adding beginning and ending cash balances to the financial reports to present a more complete picture of the financial situation;
4. Developing written policy/procedure (This is important.) It will also provide a set of official policy/procedures to audit against in the future. [Henn, Mundy and Barnes will work together to develop the necessary policy/procedure.];
5. Tax deductible as it relates to donations to the Association. Need to make sure all paperwork is done. Treasurer Diane Mundy believes she has the necessary forms. Henn commented that the Association must have a determination letter from the IRS.

Committee Reports

None, from Membership, Public Relations and Media Committee, By-Laws and Program Committees.

Nominations Committee

Gloria Alvarado and Phyllis McCalla are working together to develop structure regarding the position of member-at-large.

Campus Connections

Kate Mawdsley, new editor, outlined the tentative calendar for the *Connections* publication and its delivery to members. She asked for clarification in terms of what to include in the content. It is important to include news from UCD Health System. Try to avoid duplication with Retiree Center news.

In the meantime, the upcoming issue will be combined with that of the Retiree Center's. At a future meeting, the matter of individual vs. combined publications will be discussed.

Meeting adjourned.

Norma Rice
Secretary and Recorder