

UC Davis Retirees' Association Executive Board Meeting

Thursday, December 12, 2013, 1:15 – 2:45 p.m.

UC Davis West Conference Room (adjacent to AGR Hall)

Agenda

1. **Introductions and Announcements**
2. **Approval of Last Meeting Minutes** - submitted by Linda Vieira
3. **Treasurer's Report** - Diane Mundy
4. **UCDEA report** – Lyn Lofland
5. **Old Business** - (Items that have come to an end)
 - a. Picnic Day Carriage Nominee Announcement-Committee, Gloria, Phyllis, Sandy
6. **Continuing Business** - (carried forward from last meeting)
 - a. Still need June 2013 Annual Reports, were due June 30, 2013
 1. Members-at-large
 2. Archivist
 3. Newsletter editor
 4. Program committee
 - b. UCDDA 25th Anniversary (2014) - Deanna Falge-Pritchard
 - c. UCDDA Survey - Sandy Filby, Bill Wagman, Lucy Day
 - d. Planning Thoughts from June 2013 minutes (continued)
 - ✓ Public Relations-what is happening?
 - ✓ Website Update-what is happening?
7. **New Business**
 - a. URC sponsorship - Sue Barnes
 - b. Nor-Cal ROCs meeting – Deanna Falge Pritchard
8. **Working Agenda** - (discuss project, develop, finalize)
 - a. Non-Profit Organization—Karen Castelli and Janet Hamilton
 - b. Loop Technology—Janet Hamilton
9. **Consent Agenda - Committee Reports** – Chairs/Appointed Representative

a. Archive Committee - Deanna Falge-Pritchard, Chair	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
b. By-Laws - Silvia Hillyer, Chair	<input type="checkbox"/> submitted	<input checked="" type="checkbox"/> no report
c. Campus Community Council – Lucy Day, Rep	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
d. Campus Connections - Kate Mawdsley, Co-Editor	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
e. CUCRA/CUCEA – Barbara Nichols, Rep	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
f. Membership - Yvonne Marsh, Chair	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
g. Nominations - Janet Hamilton, Chair	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
h. Program - Louis Campos & Bill Wagman, Co-Chairs	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
i. Public Relations - Rose Romant, Chair	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
j. Scholarship - Maggie Ahern, Chair	<input type="checkbox"/> submitted	<input type="checkbox"/> no report
k. Staff Assembly – Micki Eagle, Rep	<input type="checkbox"/> submitted	<input type="checkbox"/> no report

Mark your calendars! Submitted by Sue Barnes. Retiree Center

Fall quarter 2013 UCDDA/UCDEA/Retiree Center events:

- **Holiday Luncheon**—Thursday, Dec. 12, 11 a.m. – 1 p.m., Alumni Center
- **UCDDA Board meeting** —Thursday, December 12, 1:15 – 2:45 p.m., Alumni Center
- **Day trip: *The Book of Mormon***—Sunday, December 15 (sold out)

Winter quarter 2014 UCDDA/UCDEA/Retiree Center events:

- **UCDDA Board meeting** —Thurs., Jan. 9, 1:30 p.m., Conf Center, lg conf room (NEW TIME & LOCATION)
- **Brainfood Talk**— Thursday, January 9, 11:30 a.m. – 1 p.m., Alumni Center

- **Fidelity Help Desk**—Tuesday, January 21. 2 p.m., Conference Center, large conference room
- **UCDEA/UCDRA winter meeting**—Thursday, February 13, 2 – 4 p.m., MIND Institute, Sacramento
- **Day trip: Oakland Museum/Sake Museum/Spengers**—Wednesday, February 19
- **Campus tour: UC Davis Med Center**—Wednesday, March 5, 10 a.m.
- **UCDRA Board meeting** —Thursday, March 13, 10 – 1:30 p.m., Conf Ctr, lg conference room
- **Brainfood Talk**— Thursday, March 13, 11:30 a.m. – 1 p.m., Alumni Center

UC Davis Retirees' Association Executive Board Meeting
Thursday, December 12, 2013
1:15 – 2:45 p.m.
Alumni Center, West Conference Room
Meeting Minutes

Present: Maggie Ahern, Sue Barnes, Lucy Day, Micki Eagle Faulkin, Deanna Falge Pritchard, Janet Hamilton, Silvia Hillyer, Ted Hillyer, Lyn Lofland, Yvonne Marsh, Kate Mawdsley, Phyllis McCalla, Diane Mundy, Barbara Nichols, Linda Vieira, Bill Wagman

Unable to Attend: Gloria Alvarado, Louis Campos, Rose Romant, Karen Castelli, Sandra Filby, Bob Halferty, Norma Rice

Introductions and Announcements

The meeting was called to order at 1:15 p.m. by President Phyllis McCalla.

Phyllis gave the Picnic Day Honoree Selection Committee report. Two candidates were nominated this year for the UCDDRA Board. In order to collect additional information about nominated candidates the committee asked candidates to complete a nominee questionnaire.

Nominated candidates were Micki Eagle Faulkin and Ted Hillyer. Both candidates have several years of volunteer service to UC Davis, UCDDRA, and their community. The committee would like to express their personal thanks to both candidates for their volunteer service.

Micki contacted the committee and expressed her gratitude for the nomination and indicated she would like to withdraw her name.

The committee presented Ted Hillyer as the 2014 Picnic Day Honoree.

The committee would like to institute the practice of giving a plaque to the honoree; it would increase the budget by about \$100. Other options were discussed, including a perpetual plaque. Micki moved and Diane seconded that the 2014 Honoree and all past and future Honorees be added to a perpetual plaque each year. The motion passed. It is estimated a large plaque will be about \$350. The committee will look into it.

Approval of Minutes

The minutes of the November 14, 2013 minutes were approved. The motion was made by Deanna Falge Pritchard, and seconded by Janet Hamilton.

Treasurer's Report

Diane Mundy reported a balance of \$21,835.54. Bank of America has been charging service fees, but she was able to recapture them. Membership dues collected amounted to \$1,140. Fall Fest expenses were \$860 for each Association. The CUCRA travel expenses came to \$356.17. She also bought additional stamps for the membership committee to mail 'request to rejoin' letters. Some expenses haven't yet been recorded.

UCDEA Report

Lyn Lofland reported that the UCDEA meeting was held earlier in the day. There is enthusiasm for Robert Rice to be a speaker at one of the talks. They will pursue it but are not sure if it is possible.

The first 9:00 a.m. "Coffee with Campus Leaders" session was successful; campus leaders and administrators seem interested. People are scheduled for the rest of the year. The UCDEA board invites UCDDRA Board to attend the coffee sessions.

The EA website committee is pleased with the direction of the website after an early look at the features. Marjorie is doing most of the work. It might be beneficial for us (RA) if Joanne could give us a preview.

Old Business

Phyllis thanked Janet Hamilton for acting as President in her place while she was gone. She did a great job and it was much appreciated.

Continuing Business

Annual Reports:

Members at Large - Micki Eagle gave an oral report.

Archivist – Bob Halferty was not in attendance.

Newsletter – Kate will have the report before the next meeting. Sue will bring up the Center newsletter subject at the January meeting of the Retiree Center Advisory Committee as it is one of our biggest expenses.

Program Committee – Sandy will be at the January meeting.

UCDRA 25th Anniversary (2014)

Deanna reported that the committee needs to start working on the anniversary celebration. Rosie will be useful with her historical experience. Possible plans include:

- A special luncheon by invitation only;
- Sandy wishes it to be a staff retiree celebration – not a joint celebration;
- Invite the Aggie band;
- Put together a slide show;
- Refreshments.

Two-thirty is the usual time the meeting would start; it is a general business meeting. The President's office probably would not be included as speakers.

Ted commented that he would like the OP speakers not to be cut out yet. He is working with CUCRA on having them either improve or not invite them.

There was a discussion on being separate from the EA. Many felt they should be included. 1:45-2:45 p.m. could be focused on staff only. Emeriti would be there; focus on staff could be a joint celebration. Sue noted that the program committee and the EA board were considering inviting Janet Napolitano if available for the program portion; however it was felt she would be more likely to come if emeriti were included. The invitation part would need to get underway soon. A budget also needs to be done.

Planning Thoughts from June 2013 Minutes (continued)

Phyllis will contact Rose Romant regarding Public Relations.

The Website Update was presented at the EA meeting. Phyllis will talk with John Vohs about having Joanne do a slide presentation of their website update.

New Business

University Retirement Community (URC) Sponsorship

Covell Gardens can no longer do catering for UCD. Sue approached URC, and they are interested. They are in the process of pursuing getting the license through UC, and may cater the new retirees reception in the spring. They also indicated that they could pay the \$500 registration fee. They are going to renew the sponsorship for the calendar, and are looking for other ways to collaborate with us. They have offered to come for a Brainfood talk on long term care issues, as they are a licensed health care facility.

The Retiree Center hosted the second annual Northern California Retiree Organization Consortium (Nor-Cal ROCs) Meeting, which was a success. It included many different universities, including UC Berkeley, UC Santa Cruz, Sonoma State, Sacramento State, San Jose State, Santa Clara, UOP, Cosumnes River Community College, and Solano Community College. Sue will send the meeting minutes for the board's reference.

A third meeting is being planned as the group indicated enthusiasm for making it a continuing event. It is an opportunity for retiree representatives to address and discuss problems, and a pipeline to administration. There is an enthusiasm for continuing the meetings, as there are always new ideas coming out.

Working Agenda

Non-Profit Organization

Janet Hamilton reported on the status of the non-profit organization efforts. She felt it was a lot more effort than what we would gain from it. The ongoing fiduciary responsibility is the main problem. We could still do fundraising by establishing an account through the University (University Relations), but we wouldn't have a liquor license.

We still need to talk about what fundraising we want to do.

Janet made a motion to discontinue discussion at the current time of the non-profit status and for further discussion on fundraising activity and the purpose of it. There was not a second.

After discussion, there was a re-phrase of the motion into 2 motions.

The first motion was to discontinue discussion of the non-profit status at this time. It was seconded by Lucy, and passed.

The second motion, made by Janet, was for further discussion of the purpose and methods on fundraising. It was seconded by Ted and also passed.

Loop Technology

Sue discussed the apps on iphones and ipads. They are individually initiated and not high-end technology. They also don't filter out outside noise.

Janet asked if we want to make the loop technology a priority. Should we have a panel to look into it?

Student special services is interested, however Sue has not had a chance to look into it. Deanna felt the new art museum would be a good place to start and have the technology built into it. We should be advocates for it.

Bill Wagman volunteered to talk to some campus people.

Also, for our information, Sue mentioned that Freeborn Hall is scheduled to close summer 2014 due to seismic problems. Campus is exploring options for retrofitting the space and/or replacing it with a new building. No decision has yet been made.

Consent Agenda – Committee Reports

Phyllis noted our Facebook page needs to be updated. The President's message states we should use Facebook. How can we get photos onto Facebook – we probably need some help.

Membership – Yvonne reported that membership has increased since June from 812 to 934. All but 47 annual memberships have renewed, and she will send a reminder to those who have not. Life memberships increased from 481 to 518.

Update – The Scholarship Committee - Maggie shared the Staff Assembly Scholarship committee has made some minor changes. They will be discussed at a later date.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Linda Vieira
Secretary

UC Davis Retirees' Association
2013-2014 YTD Membership and Financial Report

Membership Report

Meeting Date	9/12/2013	10/10/2013	11/14/2013	12/12/2013	1/9/2014	no mtg	3/13/2014	4/10/2014	no mtg	6/12/2014		
	June	September	October	November	December	January	February	March	April	May	June	Net +/-
Annual	326	421	409	407	409							
Associate	5	5	6	7	7							
Life	481	497	507	512	518							
Total	812	923	922	926	934	0	0	0	0	0	0	

Financial Report

Beginning Date	7/1/2013	9/1/2013	10/1/2013	11/1/2013	12/6/2013	12/31/2013	2/1/2014	3/1/2014	4/1/2014	5/1/2014	Budget	YTD Totals
Beginning Balance	\$ 17,090.33	\$ 18,024.33	\$ 20,961.28	\$ 21,674.33								\$ 17,090.33
Credits												
Memberships	2,210.00	3,030.00	700.00	1,140.00							7,500.00	7080.00
Norcal Meeting				320.00								320.00
Other Donation		20.00										20.00
Subtotal: Credits	-	2,210.00	3,050.00	700.00	1,460.00	-	-	-	-	-	7,500.00	7420.00
Debits												
Events												
New Retiree Reception											1,500.00	0.00
Picnic Day (carriage)											400.00	0.00
Fall Fest (formerly Steak Bake)		100.00		537.94							500.00	637.94
Meetings												
Fall Meeting											700.00	0.00
Winter Meeting											250.00	0.00
Spring Meeting											240.00	0.00
Other												
Staff Scholarship	1,000.00										1,000.00	1000.00
Membership supplies	276.00			193.20							450.00	469.20
Staff Gifts (RC)											60.00	0.00
NorCal meeting exp				211.48								211.48
CUCRA Travel/Reg				356.17							900.00	356.17
AROHE Travel Expense											1,100.00	0.00
AROHE Dues											100.00	0.00
CUCRA Dues											450.00	0.00
Non-profit status fee											-	
Misc/Other		13.05	(13.05)								500.00	0.00
Subtotal: Debits	-	1,276.00	113.05	(13.05)	1,298.79	-	-	-	-	-	8,150.00	2674.79
Ending Balance	\$ 18,024.33	\$ 20,961.28	\$ 21,674.33	\$ 21,835.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (650.00)	\$ 21,835.54
Ending Date	8/31/2013	9/30/2013	10/31/2013	12/5/2013	12/30/2013	1/31/2014	2/28/2014	3/31/2014	4/30/2014	5/31/2014		

UCDRA Board Meeting 12/12/2014

Committee Reports

Archivist Report

Submitted by Deanna Falge Pritchard

Bob Halferty and I met in the Retiree Center to review the categorization of the files and to discuss the recommended periods for their retention. We would like the proposed archival guidelines developed by the Archives Committee in 2010 to be put on the Board agenda for review in the Spring when I will be in attendance.

Newsletter Co-editor Report

Submitted by Kate Mawdsley

I am awaiting submissions for the Winter Quarter issue. Some major items will await action at our December meeting.

Report of the 25-Year UCDRA Anniversary Celebration Planning Committee

Summary of Meeting - December 4, 2013

Present: Rosie Cushing, Sandy Filby, Deanna Falge Pritchard

Suggested Event Schedule

12:00 - 1:30 p.m. Special Celebration Lunch - by invitation

UC President, Janet Napolitano

UCD Chancellor, Linda Kaheti

Vice Chancellor, Shaun Keister

All Past Presidents and Present President and Board Members

Charles Hess, Larry and Rosalie Vanderhoef, Lorena Herrig, Others?

1:45 - 2:00 p.m. Welcome - UC Davis Aggie Band

1:45- 2:00 p.m. Social - 25 Year Anniversary Celebration of the Staff Retirees Association (UCDRA)

Slide Show (Staff Retirees Only) with CD Music

Refreshments: Cake and Sparkling Cider, Cookies and Coffee

2:30 - 2:45 p.m. Introductions and Brief Remarks with Fun Facts

UCDRA President introduces Vice Chancellor Keister

VC Keister introduces Chancellor Kaheti

Chancellor Kaheti introduces President Napolitano

2:45 - 3:00 p.m. General Business Meeting

3:00 - 4:00 p.m. Health Care Facilitator, Guerren Solbach

Marketing and Advertising

Article in *UC Davis Magazine*

New Stationary with 25 year anniversary heading and/or logo of UCDRA

Information Sheet covering what UCDRA does and its special events and contributions

25 Year Anniversary T shirts or Buttons

Decorations

Banners, Balloons- Blue and Gold

Possibly Streamers and Noise Makers

Others?

Timeline

Immediately:

Contact offices to calendar UC Pres., UCD Chancellor, VC Development and Alumni Affairs

Send a special invitation letter to UC Pres. and UCD Chancellor

Phyllis to inform UCDEA Board of Planning for the Staff Retirees' Celebration

Phyllis and Sue to meet with Shaun Keister to discuss plans

Prior to *UC Davis Magazine* publication deadline:

Develop article

In June:

Send out a save the date announcement

In September:

Send out Letters of invitation to Past Presidents and Board Members and other Special Guests

Things to think about as event planning and publicity are developed

We want people to know what the Association does and important contributions it has made:

Benefits

UCD Committee Participation

Parking

Retiree Center

Events - New Retiree Reception, Holiday Party, Fall

Others?

Fest, Picnic Day Parade,

Our objective is to Celebrate and Promote UCDRA

Volunteers