UC Davis Retirees’ Association Executive Board Meeting
Thursday, December 12, 2013, 1:15 – 2:45 p.m.
UC Davis West Conference Room (adjacent to AGR Hall)

Agenda

1. **Introductions and Announcements**
2. **Approval of Last Meeting Minutes** - submitted by Linda Vieira
3. **Treasurer's Report** - Diane Mundy
4. **UCDEA report** – Lyn Lofland
5. **Old Business** - (Items that have come to an end)
   a. Picnic Day Carriage Nominee Announcement-Committee, Gloria, Phyllis, Sandy
6. **Continuing Business** - (carried forward from last meeting)
   a. Still need June 2013 Annual Reports, were due June 30, 2013
      1. Members-at-large
      2. Archivist
      3. Newsletter editor
      4. Program committee
   b. UCDRA 25th Anniversary (2014) - Deanna Falge-Pritchard
   c. UCDRA Survey - Sandy Filby, Bill Wagman, Lucy Day
   d. Planning Thoughts from June 2013 minutes (continued)
      ✓ Public Relations-what is happening?
      ✓ Website Update-what is happening?
7. **New Business**
   a. URC sponsorship - Sue Barnes
   b. Nor-Cal ROCs meeting – Deanna Falge Pritchard
8. **Working Agenda** - (discuss project, develop, finalize)
   a. Non-Profit Organization—Karen Castelli and Janet Hamilton
   b. Loop Technology—Janet Hamilton
9. **Consent Agenda - Committee Reports** – Chairs/Appointed Representative
   a. Archive Committee - Deanna Falge-Pritchard, Chair submitted no report
   b. By-Laws - Silvia Hillyer, Chair submitted x no report
   c. Campus Community Council – Lucy Day, Rep submitted no report
   d. Campus Connections - Kate Mawdsley, Co-Editor submitted no report
   e. CUCRA/CUCEA – Barbara Nichols, Rep submitted no report
   f. Membership - Yvonne Marsh, Chair submitted no report
   g. Nominations - Janet Hamilton, Chair submitted no report
   h. Program - Louis Campos & Bill Wagman, Co-Chairs submitted no report
   i. Public Relations - Rose Romant, Chair submitted no report
   j. Scholarship - Maggie Ahern, Chair submitted no report
   k. Staff Assembly – Micki Eagle, Rep submitted no report

Mark your calendars! Submitted by Sue Barnes. Retiree Center

Fall quarter 2013 UCDRA/UCDEA/Retiree Center events:
- **Holiday Luncheon**—Thursday, Dec. 12, 11 a.m. – 1 p.m., Alumni Center
- **UCDRA Board meeting** —Thursday, December 12, 1:15 – 2:45 p.m., Alumni Center
- **Day trip: The Book of Mormon**—Sunday, December 15 (sold out)

Winter quarter 2014 UCDRA/UCDEA/Retiree Center events:
- **UCDRA Board meeting** —Thurs., Jan. 9, 1:30 p.m., Conf Center, lg conf room (NEW TIME & LOCATION)
- **Brainfood Talk**— Thursday, January 9, 11:30 a.m. – 1 p.m., Alumni Center
• **Fidelity Help Desk**—Tuesday, January 21. 2 p.m., Conference Center, large conference room
• **UCDEA/UCDRA winter meeting**—Thursday, February 13, 2 – 4 p.m., MIND Institute, Sacramento
• **Day trip: Oakland Museum/Sake Museum/Spengers**—Wednesday, February 19
• **Campus tour: UC Davis Med Center**—Wednesday, March 5, 10 a.m.
• **UCDRA Board meeting**—Thursday, March 13, 10 – 1:30 p.m., Conf Ctr, lg conference room
• **Brainfood Talk**—Thursday, March 13, 11:30 a.m. – 1 p.m., Alumni Center
UC Davis Retirees’ Association Executive Board Meeting
Thursday, December 12, 2013
1:15 – 2:45 p.m.
Alumni Center, West Conference Room
Meeting Minutes

Present: Maggie Ahern, Sue Barnes, Lucy Day, Micki Eagle Faulkin, Deanna Falge Pritchard, Janet Hamilton, Silvia Hillyer, Ted Hillyer, Lyn Lofland, Yvonne Marsh, Kate Mawdsley, Phyllis McCalla, Diane Mundy, Barbara Nichols, Linda Vieira, Bill Wagman

Unable to Attend: Gloria Alvarado, Louis Campos, Rose Romant, Karen Castelli, Sandra Filby, Bob Halferty, Norma Rice

Introductions and Announcements
The meeting was called to order at 1:15 p.m. by President Phyllis McCalla.

Phyllis gave the Picnic Day Honoree Selection Committee report. Two candidates were nominated this year for the UCDRA Board. In order to collect additional information about nominated candidates the committee asked candidates to complete a nominee questionnaire.

Nominated candidates were Micki Eagle Faulkin and Ted Hillyer. Both candidates have several years of volunteer service to UC Davis, UCDRA, and their community. The committee would like to express their personal thanks to both candidates for their volunteer service.

Micki contacted the committee and expressed her gratitude for the nomination and indicated she would like to withdraw her name.

The committee presented Ted Hillyer as the 2014 Picnic Day Honoree.

The committee would like to institute the practice of giving a plaque to the honoree; it would increase the budget by about $100. Other options were discussed, including a perpetual plaque. Micki moved and Diane seconded that the 2014 Honoree and all past and future Honorees be added to a perpetual plaque each year. The motion passed. It is estimated a large plaque will be about $350. The committee will look into it.

Approval of Minutes
The minutes of the November 14, 2013 minutes were approved. The motion was made by Deanna Falge Pritchard, and seconded by Janet Hamilton.

Treasurer’s Report
Diane Mundy reported a balance of $21,835.54. Bank of America has been charging service fees, but she was able to recapture them. Membership dues collected amounted to $1,140. Fall Fest expenses were $860 for each Association. The CUCRA travel expenses came to $356.17. She also bought additional stamps for the membership committee to mail ‘request to rejoin’ letters. Some expenses haven’t yet been recorded.

UCDEA Report
Lyn Lofland reported that the UCDEA meeting was held earlier in the day. There is enthusiasm for Robert Rice to be a speaker at one of the talks. They will pursue it but are not sure if it is possible.

The first 9:00 a.m. “Coffee with Campus Leaders” session was successful; campus leaders and administrators seem interested. People are scheduled for the rest of the year. The UCDEA board invites UCDRA Board to attend the coffee sessions.

The EA website committee is pleased with the direction of the website after an early look at the features. Marjorie is doing most of the work. It might be beneficial for us (RA) if Joanne could give us a preview.
Old Business
Phyllis thanked Janet Hamilton for acting as President in her place while she was gone. She did a great job and it was much appreciated.

Continuing Business
Annual Reports:
Members at Large - Micki Eagle gave an oral report.
Archivist – Bob Halferty was not in attendance.
Newsletter – Kate will have the report before the next meeting. Sue will bring up the Center newsletter subject at the January meeting of the Retiree Center Advisory Committee as it is one of our biggest expenses.
Program Committee – Sandy will be at the January meeting.

UCDRA 25th Anniversary (2014)
Deanna reported that the committee needs to start working on the anniversary celebration. Rosie will be useful with her historical experience. Possible plans include:
- A special luncheon by invitation only;
- Sandy wishes it to be a staff retiree celebration – not a joint celebration;
- Invite the Aggie band;
- Put together a slide show;
- Refreshments.
Two-thirty is the usual time the meeting would start; it is a general business meeting. The President’s office probably would not be included as speakers.

Ted commented that he would like the OP speakers not to be cut out yet. He is working with CUCRA on having them either improve or not invite them.

There was a discussion on being separate from the EA. Many felt they should be included. 1:45-2:45 p.m. could be focused on staff only. Emeriti would be there; focus on staff could be a joint celebration. Sue noted that the program committee and the EA board were considering inviting Janet Napolitano if available for the program portion; however it was felt she would be more likely to come if emeriti were included. The invitation part would need to get underway soon. A budget also needs to be done.

Planning Thoughts from June 2013 Minutes (continued)
Phyllis will contact Rose Romant regarding Public Relations.

The Website Update was presented at the EA meeting. Phyllis will talk with John Vohs about having Joanne do a slide presentation of their website update.

New Business
University Retirement Community (URC) Sponsorship
Covell Gardens can no longer do catering for UCD. Sue approached URC, and they are interested. They are in the process of pursuing getting the license through UC, and may cater the new retirees reception in the spring. They also indicated that they could pay the $500 registration fee. They are going to renew the sponsorship for the calendar, and are looking for other ways to collaborate with us. They have offered to come for a Brainfood talk on long term care issues, as they are a licensed health care facility.

The Retiree Center hosted the second annual Northern California Retiree Organization Consortium (Nor-Cal ROCs) Meeting, which was a success. It included many different universities, including UC Berkeley, UC Santa Cruz, Sonoma State, Sacramento State, San Jose State, Santa Clara, UOP, Cosumnes River Community College, and Solano Community College. Sue will send the meeting minutes for the board’s reference.

A third meeting is being planned as the group indicated enthusiasm for making it a continuing event. It is an opportunity for retiree representatives to address and discuss problems, and a pipeline to administration. There is an enthusiasm for continuing the meetings, as there are always new ideas coming out.
Working Agenda
Non-Profit Organization
Janet Hamilton reported on the status of the non-profit organization efforts. She felt it was a lot more effort than what we would gain from it. The ongoing fiduciary responsibility is the main problem. We could still do fundraising by establishing an account through the University (University Relations), but we wouldn’t have a liquor license.

We still need to talk about what fundraising we want to do.

Janet made a motion to discontinue discussion at the current time of the non-profit status and for further discussion on fundraising activity and the purpose of it. There was not a second.

After discussion, there was a re-phrase of the motion into 2 motions.

The first motion was to discontinue discussion of the non-profit status at this time. It was seconded by Lucy, and passed.

The second motion, made by Janet, was for further discussion of the purpose and methods on fundraising. It was seconded by Ted and also passed.

Loop Technology
Sue discussed the apps on iPhones and iPads. They are individually initiated and not high-end technology. They also don’t filter out outside noise.

Janet asked if we want to make the loop technology a priority. Should we have a panel to look into it?

Student special services is interested, however Sue has not had a chance to look into it. Deanna felt the new art museum would be a good place to start and have the technology built into it. We should be advocates for it.

Bill Wagman volunteered to talk to some campus people.

Also, for our information, Sue mentioned that Freeborn Hall is scheduled to close summer 2014 due to seismic problems. Campus is exploring options for retrofitting the space and/or replacing it with a new building. No decision has yet been made.

Consent Agenda – Committee Reports
Phyllis noted our Facebook page needs to be updated. The President’s message states we should use Facebook. How can we get photos onto Facebook – we probably need some help.

Membership – Yvonne reported that membership has increased since June from 812 to 934. All but 47 annual memberships have renewed, and she will send a reminder to those who have not. Life memberships increased from 481 to 518.

Update – The Scholarship Committee - Maggie shared the Staff Assembly Scholarship committee has made some minor changes. They will be discussed at a later date.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Linda Vieira
Secretary
## Membership Report

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## Financial Report

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Archivist Report

*Submitted by Deanna Falge Pritchard*

Bob Halferty and I met in the Retiree Center to review the categorization of the files and to discuss the recommended periods for their retention. We would like the proposed archival guidelines developed by the Archives Committee in 2010 to be put on the Board agenda for review in the Spring when I will be in attendance.

Newsletter Co-editor Report

*Submitted by Kate Mawdsley*

I am awaiting submissions for the Winter Quarter issue. Some major items will await action at our December meeting.
Report of the 25-Year UCDRA Anniversary Celebration Planning Committee
Summary of Meeting - December 4, 2013
Present: Rosie Cushing, Sandy Filby, Deanna Falge Pritchard

Suggested Event Schedule
12:00 - 1:30 p.m. Special Celebration Lunch - by invitation
   UC President, Janet Napolitano
   UCD Chancellor, Linda Kaheti
   Vice Chancellor, Shaun Keister
   All Past Presidents and Present President and Board Members
   Charles Hess, Larry and Rosalie Vanderhoef, Lorena Herrig, Others?

1:45 - 2:00 p.m. Welcome - UC Davis Aggie Band
1:45- 2:00 p.m. Social - 25 Year Anniversary Celebration of the Staff Retirees Association (UCDRA)
   Slide Show (Staff Retirees Only) with CD Music
   Refreshments: Cake and Sparkling Cider, Cookies and Coffee

2:30 - 2:45 p.m. Introductions and Brief Remarks with Fun Facts
   UCDRA President introduces Vice Chancellor Keister
   VC Keister introduces Chancellor Kaheti
   Chancellor Kaheti introduces President Napolitano

2:45 - 3:00 p.m. General Business Meeting
3:00 - 4:00 p.m. Health Care Facilitator, Guerren Solbach

Marketing and Advertising
   Article in UC Davis Magazine
   New Stationary with 25 year anniversary heading and/or logo of UCDRA
   Information Sheet covering what UCDRA does and its special events and contributions
   25 Year Anniversary T shirts or Buttons

Decorations
   Banners, Balloons- Blue and Gold
   Possibly Streamers and Noise Makers
   Others?

Timeline
   Immediately:
   Contact offices to calendar UC Pres., UCD Chancellor, VC Development and Alumni Affairs
   Send a special invitation letter to UC Pres. and UCD Chancellor
   Phyllis to inform UCDEA Board of Planning for the Staff Retirees' Celebration
   Phyllis and Sue to meet with Shaun Keister to discuss plans
   Prior to UC Davis Magazine publication deadline:
   Develop article
   In June:
   Send out a save the date announcement
   In September:
   Send out Letters of invitation to Past Presidents and Board Members and other Special Guests

Things to think about as event planning and publicity are developed
   We want people to know what the Association does and important contributions it has made:
   Benefits
   UCD Committee Participation
   Parking
   Retiree Center
   Events - New Retiree Reception, Holiday Party, Fall Fest, Picnic Day Parade,
   Others?
   Volunteering
   Our objective is to Celebrate and Promote UCDRA