

**UC Davis Retirees' Association Executive Board Meeting**

Thursday, April 11, 1:15 – 2:45 p.m. – 2013

Walter A. Buehler Alumni Center, West Conference Room

**Agenda**

1. Introductions and Announcements – All
2. Approval of the Minutes
3. UCDEA report – Lyn Lofland
4. Retiree Center Update – Sue Barnes
5. Treasurer's Report – Diane Mundy
6. Long range plan – Gloria Alvarado, Ted Hillyer, Phyllis McCalla (moved to beginning of agenda to accommodate Phyllis' schedule)
7. Continuing Business
  - a. Campus Community Council – Gloria Alvarado
  - b. Officer statements – Gloria Alvarado
    1. Still need: treasurer, archivist, bylaws
  - c. Winter meeting location
8. New Business
  - a. Annual reports – Gloria Alvarado
  - b. Spring business meeting, 5/9, 2 – 4 p.m. (no board meeting in May) – Gloria Alvarado
  - c. New Retirees Reception & New Retirees Resource Day – Sue Barnes
  - d. Fall noon talk schedule – Sue Barnes
  - e. Membership renewal timeline – Sue Barnes
9. Committee Reports – Chairs
  - a. Membership Committee – Vacant
  - b. By-Laws Committee – Beverly Brooks
  - c. Nominations Committee – Phyllis McCalla
  - d. Program Committee – Sandy Filby
    1. Ideas for fall program
  - e. Campus Connections – Kate Mawdsley
  - f. Scholarship Committee – Gloria Alvarado
  - g. Audit Committee – Sharon Henn

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**Spring quarter 2013 events:**

- **Ex Board meeting 10:00 and Noon Talk 11:30**—Thursday, April 11, Alumni Center
- **Picnic Day**—Saturday, April 20
- **Day Trip:** Presidio & Walt Disney Museum, Thursday, May 2
- **UCDEA Spring Meeting**—Thursday, May 9, 2 – 4 p.m., Alumni Center
- **UCDRA Spring Meeting**—Thursday, May 16, 2 – 4 p.m., Alumni Center
- **Ex Board meeting 10:00**—Thursday, June 13, Alumni Center
- **New Retirees Reception**—Thursday, June 20, 5 – 7 p.m., Conference Center Ballrooms
- **Retiree Center Appreciation Luncheon**—Thursday, June 27, 11:30 a.m. – 1 p.m., Alumni Center

**Summer quarter 2013 events:**

- **New Retirees Resource Day**—Thursday, July 18, 8:30 – 11:30 a.m., ARC Ballrooms
- **Day Trip:** "Bridges of the Bay" cruise aboard U.S.S. Potomac, Oakland, Thursday, August 15

**Fall quarter 2013 events (Sept/Oct.):**

- **Retiree Fall Fest**—Saturday, September 7, 3:30 – 7 p.m., Alumni Center
- **Ex Board meeting 1:15 and Noon Talk 11:30**—Thursday, September 12, Alumni Center
- **Day Trip:** Blue Angels/Fleet Week cruise, Berkeley, Sunday, October 13

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**Thursday, April 11, 2013**  
**1:15 – 2:45 p.m.**  
**Walter A. Buehler Alumni Center, West Conference Room**  
**Meeting Minutes**

Present: Maggie Ahern, Sue Barnes, Micki Eagle, Sandra Filby, Bob Halferty, Ted Hillyer, Lyn Lofland, Yvonne Marsh, Kate Mawdsley, Phyllis McCalla, Diane Mundy, Barbara Nichols, Norma Rice and Gloria Alvarado, President

Unable to attend: Beverly Brooks and Sharon Henn

Introductions and Announcements

President Alvarado called the meeting to order at 1:15 p.m. She welcomed Maggie Ahern, who is assuming the duties of Scholarship Committee chair. Board members then introduced themselves to Ahern.

Approval of minutes

Two changes to the March 2013 meeting: include Norma Rice under "unable to attend;" page 3, e. Committee Chairs, Public Relations – correct spelling for Rose Romant. Minutes approved.

UCDEA report – Lyn Lofland

- The EA Executive Committee is further exploring the notion of an Emeritus College on the Davis campus. Questions: don't we already have everything? Explore places where there is an emeriti association, retiree center, and emeritus college.
- A vote was taken to continue holding Winter general meeting in Sacramento (UCDHS). Thinking behind the vote: if moved from Sacramento to campus, there might be even less participation from emeriti who are associated with the medical center. EA will explore further.
- A web master is being added to the Board.
- The Board has been holding early morning (9 a.m.) pre-meetings to discuss an Emeriti College. The 9 a.m. gatherings will continue with the intent of perhaps inviting various people to come have "coffee" and informal discussions with EA board members.

Retiree Center Update

Sue Barnes reported that as of July 1, the Benefits Office will be reduced to one person (Gil Sebastian). Retirement counseling will be moved to OP. Both Faculty Welfare Committee and UCDEA are studying the decision. This is of grave concern.

- Presidio & Walt Disney Museum: still have a few openings
- Spring quarter events: New Retirees Reception and Retiree Center Appreciation Luncheon
- *Retiree Center News* will go out April 25
- Blue Angels/Fleet Week cruise may be cancelled.

Treasurer's Report

Diane Mundy reported a credit of \$60.00 representing membership dues, and expenditures of \$100 for an ending balance of +\$19,000. Collections will be slow until renewal letters go out.

Membership report: Membership numbers dropped because people who have not paid for the last two years were removed.

#### Long Range Plan

The remainder of the meeting was devoted to in depth discussion and thoughts on planning. Results of the discussion are summarized (thanks to Gloria) below:

- Review committee structure each year to see what is needed; can eliminate or need to add
- Place all the descriptions of our duties on our Website
- Make sure our efforts to archive our past events have a link to our future efforts
- Use positive wording in all of our documents
- Keep our website up to date
- Ask people to do limited term, focused tasks to bring them into the organization
- Continually highlight that we are a valuable resource to both campus and individuals (i.e. help individuals as an example, partner with the International House)
- Involve more groups in our activities and promote visibility
- Work on more clearly developing our identity and make sure that "membership" in our Association is understood
- Look at our Newsletter in an effort to distinguish ourselves from the Retiree Center
- Make sure that at Picnic Day the prepared script is read and develop a feeling that "We want you !" and summarize our accomplishments (if space allows)
- Reconsider our Agenda and perhaps develop a consent agenda
- Continue to have a presence in Sacramento (UCDHS)
- “Wiggle” into many places to further our Association and its value
- Highlight who is doing what to aid the community and the campus
- Clearly define advocacy efforts and be as clear and helpful as possible.

Business concluded, the meeting was adjourned at 2:45 p.m.

Norma Rice, Secretary

UC Davis Retirees' Association  
**2012-2013 YTD Membership and Financial Report**

**Membership Report**

	June	September	October	November	December	January	February	March	April	May	June	Net +/-
Annual	300	346	349		347			363	316			
Associate	4	4	4		4			5	5			
Life	442	455	458		467			478	477			
<b>Total</b>	<b>746</b>	<b>805</b>	<b>811</b>		<b>818</b>	<b>0</b>	<b>0</b>	<b>846</b>	<b>798</b>	<b>0</b>	<b>0</b>	

**Financial Report**

Beginning Date	7/1/2012	9/10/2012	10/8/2012	11/9/2012	12/30/2012	1/31/2013	2/28/2013	3/31/2013	1/0/1900	1/0/1900	1/0/1900	YTD Totals
<b>Beginning Balance</b>	\$ 17,685.49	\$ 18,661.45	\$ 19,794.29	\$ 18,710.82	\$ 18,819.77	\$ 18,929.77	\$ 19,051.27	\$ 19,011.27	\$ 19,011.27	\$ 19,011.27	\$ 19,011.27	\$ 17,685.49
<b>Credits</b>												
Memberships	2,290.00	2,320.00	1,160.00	220.00	110.00	500.00	60.00					6,620.00
Interest												0.00
Other Donation												0.00
<b>Subtotal: Credits</b>	<b>2,290.00</b>	<b>2,320.00</b>	<b>1,160.00</b>	<b>220.00</b>	<b>110.00</b>	<b>500.00</b>	<b>60.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,620.00</b>
<b>Debits</b>												
<b>Events</b>												
New Retiree Reception	992.22											992.22
Picnic Day (carriage)												500.00
Steak Bake												300.00
<b>Event Subtotal</b>												<b>992.22</b>
<b>Meetings</b>												
Fall Meeting		0	244.40									300.00
Winter Meeting												125.00
Spring Meeting												240.00
<b>Meetings Subtotal</b>												<b>244.40</b>
<b>Other</b>												
Staff Scholarship		1,000.00										1,000.00
Membership supplies	250.39	187.16		65.96								375.00
Staff Gifts (RC)	21.43		227.35				100.00					60.00
CUCRA Travel/Reg			1,521.72									800.00
AROE Travel Expense												2,200.00
AROE Dues												100.00
CUCRA Dues						378.50						378.50
Misc/Other	50.00		250.00	45.09								500.00
<b>Subtotal: Debits</b>	<b>1,314.04</b>	<b>1,187.16</b>	<b>2,243.47</b>	<b>111.05</b>	<b>-</b>	<b>378.50</b>	<b>100.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,875.00</b>
<b>Ending Balance</b>	<b>\$ 18,661.45</b>	<b>\$ 19,794.29</b>	<b>\$ 18,710.82</b>	<b>\$ 18,819.77</b>	<b>\$ 18,929.77</b>	<b>\$ 19,051.27</b>	<b>\$ 19,011.27</b>	<b>\$ 19,011.27</b>	<b>\$ 19,011.27</b>	<b>\$ 19,011.27</b>	<b>\$ 19,011.27</b>	<b>\$ (1,255.00)</b>
<b>Ending Date</b>	9/10/2012	10/8/2012	11/9/2012	12/30/2012	1/31/2013	2/28/2013	3/31/2013					

## UCDRA Nominations Committee

### Annual Report: July 1, 2011 – June 30, 2012

#### **Committee Charge:**

The UCDRA Nominations Committee is charged with advocating the value of volunteer service for the purpose of identifying retirees willing to serve on the Executive Board of the Association. The Committee is chaired by the Board's First Vice President and generally consists of at least two other regular members of the Association.

The Committee communicates with regular members to seek potential candidates to serve either one or two year terms of office in compliance with the organizational by-laws. Terms of service begin each year on July 1<sup>st</sup> and end the following year on June 30<sup>th</sup>. Potential Association Officers, Chairs and Members at Large must be identified and brought to the Executive Board as a list of candidates for review. The Executive Board discusses the candidates and approves those members that will be placed on the official slate of candidates. This slate of candidates is presented to the general membership for election and final determination. Newly elected officers assume their duties on the first day of the fiscal year following the election.

#### **Committee Members:**

For the 2011 – 2012 fiscal year, the Nominations Committee consisted of Gloria Alvarado as Chair. As prior committee members were no longer participants in this process, consultations with new and prior members of the Board were utilized, along with publicity, seeking new Board applicants.

#### **Activities for the Year:**

The Nominations Committee presented the following candidates to the Executive Board and each was subsequently elected to serve:

President Gloria Alvarado	1 <sup>st</sup> Vice President Phyllis McCalla
Treasurer Diane Mundy	Secretary Norma Rice
Campus Connections Kate Mawdsley	Archivist Bob Halferty
Programs Sandra Filby	By-Laws Beverly Brooks
Nominating Phyllis McCalla	Scholarship Iva Armstrong
Membership Aggie Costantini	Membership John Whitehead
Public Relations Barbara Leary	Audit Sharon Henn
Past President Ted Hillyer	UCDHS Representative Barbara Leary
Campus Representatives	Micki Eagle, Don McNary, Lew Dudman, Millie Whitehead, Sharon McMillan Ewing, Yvonne Marsh and Lucy Day
Emeriti President John Vohs	CUCRA Rep Deanna Falge- Pritchard
CUCRA Alternate Barbara Nichols	Program Manager Sue Barnes

## UCDRA Public Relations and Media Committee

Annual Report: July 1, 2011 – June 30, 2012

### **Projects Completed:**

A group including myself, Gloria Alvarado Sandra Filby and Deanna Falge Pritchard reviewed the submissions for a mission statement and I revised the wording so that the final recommendation was adopted by the full Executive Board this past year.

I developed a Facebook page for the Retiree Association in order to reach retirees who are increasingly familiar with, and use, Facebook on a regular basis. The page is intended to help disseminate information about the Associations activities. Upcoming events can be posted and will appear on the personal pages of each member who "likes" the page. Photos of recent events are also posted and, it is hoped, can be an enticement to those who may not have participated to join in upcoming events. The pages can also become a way for retirees to connect with former co-workers and others with similar backgrounds at the University. To date

### **Suggestions for the future:**

The Facebook page address should be included in all communications to new retirees as well as current association members; this would include the newsletters, website, weekly updates and brochures. All retirees should be encouraged to post comments about programs and pictures of retiree events they have participated in. It is possible to add a Facebook link to the UCD Retiree Association website, I'm not sure how that is done, I just know that it can be done. As Sue suggested at the last meeting, students working for the center may be able to pick up the posting of event pictures, etc this coming year. I am willing to continue to help with the maintenance of the page.

Respectfully submitted,  
Barbara Leary

## **UC Davis Retiree Association (UCDRA) Treasurer Position Statement**

### **General Responsibilities**

The Treasurer shall keep the Book of Accounts, assist with the collection of dues and charges that may be assessed to support special activities, maintain custody of the Association funds and pay all bills. The Treasurer shall prepare monthly financial reports, annual budgets and other financial statements as requested by the Executive Board or by members of the Association at regular meetings.

### **Timetables and Details**

The Treasurer position is an elected position with a term of two years. The position is required to attend monthly and quarterly meetings to give financial reports. The position is strongly encouraged to attend all noon talks and social functions.

### **Specific duties**

The Treasurer reconciles the Bank of America checking accounts, makes deposits using the ATM, assists the membership committee with annual mailing and assists with meeting and greeting participants at quarterly meetings. The Treasurer updates bank records after each election. The Treasurer picks up checks from the Retiree Center on a weekly basis or as needed.