

UC Davis Retirees' Association Executive Board Meeting

Thursday, January 10, 1:15 – 2:45 p.m. – 2013

Walter A. Buehler Alumni Center, West Conference Room

Agenda

1. Introductions and Announcements – All
2. Approval of the Minutes
3. Project Update – Alvarado
4. Retiree Center Update – Barnes
 - a. *CenterNews* newsletter
 - b. Upcoming events
 - c. Transitioning to Retirement classes
5. Treasurer's Report – Diane Mundy
6. Continuing Business
 - a. Campus Community Council – Gloria Alvarado, Phyllis McCalla
 - b. 2020 Initiative – Bob Halferty
 - c. Officer statements – Gloria Alvarado
 - d. Picnic Day nominees—Gloria Alvarado
 - e. UCDEA board rep from UCDDA—Gloria Alvarado
7. New Business
8. Committee Reports – Chairs
 - a. Membership Committee – Aggie Costantini
 - b. Long Range Plan – Ted Hillyer, Gloria Alvarado
 - c. By-Laws Committee – Beverly Brooks
 - d. Nominations Committee – Phyllis McCalla
 1. Spring elections
 - e. Program Committee – Sandy Filby
 - f. Campus Connections – Kate Mawdsley
 - g. Scholarship Committee – Gloria Alvarado
 - h. Audit Committee—Sharon Henn

Winter quarter 2013 events:

- **Hospice 101/Veterans Benefits** workshop—Wednesday, January 23, 12 – 1 p.m., Alumni Center
- **UCDEA/UCDDA Winter Meeting**—Thursday, February 14, 2 – 4 p.m., MIND Institute
- **Mondavi Center** tour/lunch at Tercero—Thursday, February 27, 10 a.m. – 1 p.m.
- **Noon Talk and board meeting** —Thursday, 3/14, Alumni Center
- **Day Trip:** Crocker Art Museum, Wednesday, March 20

Spring quarter 2013 events:

- **Noon Talk and board meeting** —Thursday, April 11, Alumni Center
- **Picnic Day**—Saturday, April 20
- **Day Trip: Presidio & Walt Disney Museum**, Thursday, May 2
- **UCDEA Spring Meeting**—Thursday, May 9, 2 – 4 p.m., Alumni Center
- **UCDDA Spring Meeting**—Thursday, May 16, 2 – 4 p.m., Alumni Center
- **Board meeting** —Thursday, 6/13, Alumni Center
- **New Retirees Reception**—Thursday, June 20, 2013, 5 – 7 p.m., Conference Center Ballrooms
- **Retiree Center Appreciation Luncheon**—Thursday, June 27, 2013, 11:30 a.m. – 1 p.m., Alumni Center

Summer quarter 2013 events:

- **New Retiree Resource Day** —Thursday, 7/18, TAPS Office/ARC ballroom

UC Davis Retirees' Association
Executive Board Meeting
Thursday, January 10, 2013
1:15 – 2:45 p.m.
Walter A. Buehler Alumni Center, West Conference Room

Meeting Minutes

Present: Sue Barnes, Lucy Day, Micki Eagle, Deanne Falge-Pritchard, Sandy Filby, Sharon Henn, Ted Hillyer, Yvonne Marsh, Phyllis McCalla, Diane Mundy, Barbara Nichols, Norma Rice, John Vohs and Gloria Alvarado, President

Unable to attend: Beverly Brooks, Aggie Costantini, Don McNary

1. Introductions and Announcements

Gloria Alvarado called the meeting to order. She recognized John Vohs, President of the UCDEA. In the future, Lyn Lofland will attend the RA monthly meetings, while Phyllis McCalla will sit in on the EA meetings. Alvarado thanked McCalla for chairing last month's meeting.

Further Lew Dudman has resigned for health reasons.

2. Approval of minutes

The minutes dated December 12, 2012 were approved in the form of a motion made by Barbara Nichols and seconded by Ted Hillyer.

3. Project Update

The long term plan is being worked on, and will be placed on the March agenda for discussion.

4. Retiree Center update

a. *Center News* was sent to Bulk Mail yesterday.

b. Upcoming Events

- The Crocker Art Museum daytrip maybe cancelled as few have signed up.
- Hospice 101/Veterans Benefits workshop – Wednesday, January 23, 12-1 in the Alumni Center.
- New Retiree Reception, Thursday, June 20. Norma Rice, Maggie Ahern and Lucy Day volunteered to help with the planning. The Chancellor has agreed to speak. Sue Barnes will call a meeting in February.

c. Transitioning to Retirement Classes, February 8. Both morning and afternoon sessions are scheduled. Sandy Filby agreed to give a five-minute presentation about the benefits of joining RA and serving on its Board.

5. Treasurer's Report

Diane Mundy outlined the financial report, noting a beginning balance of \$18,710.82, credits of \$220.00 (memberships), expenditures of \$111.05, for an ending balance of \$18,819.77 (as of 12/30/2012). She indicated that the Retiree Center will be sending membership follow-up notices. At least three notices have already been mailed; should these individuals be dropped? Consensus: unless membership is renewed, they will be dropped.

6. UCDEA Report

John Vohs indicating that all is proceeding well with the Association. He did say that a presentation was given by representatives of the Chancellor and Provost Office that very morning on the topic of the 2020 Initiative Report.

7. Continuing Business

a. Campus Community Council. Gloria Alvarado and Phyllis McCalla (representing RA) and John Vohs and Lyn Lofland (from EA) attend the meetings. Both Vohs and Alvarado will make a presentation on Friday. Gloria will be giving a history and the achievements of the Retirees Association.

b. Officers statements

Its purpose is to identify the roles of each officer to insure a history of what has been done in the past is preserved. It was done for all committees last year. Although, tasks are outlined in the bylaws, should there be officers' statements as done for committee chairs? Some officers have already submitted their statements. Missing are Secretary, Treasurer, CUCRA representative, and member-at-large. They will be asked to forward their statements to Sue Barnes. Sandy Filby suggested perhaps have year-end reports which might encourage people to come on to the Board. It would be similar to a marketing tool, conveying energy and vitality.

c. Picnic Day nominees

Honorees for 2013 Picnic Day Parade Deanna Falge-Pritchard, Bill Pritchard, and Sandy Filby will ride in the horse-drawn carriage; Bill Rains and Ted Hillyer will ride in the Mustang.

8. New Business. None

9. Committee Reports – Chairs

a. Membership. Long-time Chair Aggie Costantini has retired from the Board. Additionally, both John and Millie Whitehouse have decided they will no longer serve. Thus, the chair position is vacant.

b. Long range plan. Ted and Gloria will meet.

c. Nominating. Phyllis McCalla asked that suggestions be sent to her. For future she posed the idea of forming a Committee on Committees for the purpose of generating a year-round volunteer pool of people whose names could be drawn upon. Barnes will forward the membership list to Board members to aid in possibly identifying individuals to serve.

d. Program committee. Sandy Filby indicated that all speakers are set. Retired astronaut Steve Robinson will be the featured speaker for the UC/DRA/EA Winter Meeting which is scheduled to be held at the Mind Institute in Sacramento (at UC/DHS).

Based on the overwhelming response to today's speaker meeting, discussion ensued about ways to encourage people to attend meetings at the Med Center. Historically, past meetings have been sparsely attended.

Question: Should the location be changed to the campus, where more of an audience attends? After discussion, a vote taken, which resulted in a six to five vote holding the meeting at the Mind Institute in Sacramento.

e. By-Law, Scholarship, *Campus Connections*, Scholarship, and Audit Committee. No report

There being no further business, the meeting was adjourned.

Norma Rice, Recorder

UC Davis Retirees' Association
2012-2013 YTD Membership and Financial Report

Membership Report

	End	September	October	November	December	Year-End
Annual	300	346	349		347	
Associate	4	4	4		4	
Life	442	455	458		467	
Total	746	805	811		818	

Financial Report

Beginning Date	7/1/2012	9/10/2012	10/8/2012	11/9/2012	Budget	YTD Totals
Beginning Balance	\$ 17,685.49	\$ 18,661.45	\$ 19,794.29	\$ 18,710.82		\$ 17,685.49
Credits						
Memberships	2,290.00	2,320.00	1,160.00	220.00	6,620.00	5990.00
Interest						0.00
Other Donation						0.00
Subtotal: Credits	2,290.00	2,320.00	1,160.00	220.00	6,620.00	5990.00
Debits						
Events						
New Retiree Reception	992.22				1,000.00	992.22
Picnic Day (carriage)					500.00	0.00
Steak Bake					300.00	0.00
Meetings						
Fall Meeting			244.40		300.00	244.40
Winter Meeting					125.00	0.00
Spring Meeting					240.00	0.00
Other						
Staff Scholarship		1,000.00			1,000.00	1000.00
Membership supplies	250.39	187.16		65.96	375.00	503.51
Staff Gifts (RC)	21.43				60.00	21.43
CUCRA Travel/Reg			227.35		800.00	227.35
AROE Travel Expense			1,521.72		2,200.00	1521.72
AROE Dues					100.00	0.00
CUCRA Dues					375.00	0.00
Misc/Other	50.00		250.00	45.09	500.00	345.09
Subtotal: Debits	1,314.04	1,187.16	2,243.47	111.05	7,875.00	4855.72
Ending Balance	\$ 18,661.45	\$ 19,794.29	\$ 18,710.82	\$ 18,819.77	\$ (1,255.00)	\$ 18,819.77
Ending Date	9/10/2012	10/8/2012	11/9/2012	12/30/2012		

UC Davis Retirees' Association (UCDRA)
President Position Statement

Position charge:

The President of the UC Davis Retirees' Association shall preside at all meetings of the Association and at all Executive Board meetings, shall appoint, with the Executive Board, committees as needed, and shall serve as an ex-officio member of all committees except the Nominating Committee. The President shall also serve and / or appoint the Vice President of the Board to serve as an ex-officio non-voting member of the Executive Board of the UC Davis Emeriti Association.

Position duties:

In addition to the duties stated above, the President shall provide leadership to the Board; set goals; and review agendas, meeting minutes, and related documents. The President shall represent the Association to other campus and health system entities by chairing or serving on committees, interview panels, planning processes or task forces. If the President is unable to accept some of these obligations the responsibility remains to assure representation. The President shall also serve as a voting member of the Retiree Center Advisory Committee. Further, the President is responsible for advocating causes of concern to retirees.

Timeline and Details:

- The President shall serve one fiscal year in office which will be from July 1 to June 30.
- The President shall write a minimum of three "President Messages" for the *Campus Connections* newsletter.
- The President is required to be mindful of all deadlines, program needs, election processes, by-law changes, and general workings of the Association.

Appointment:

The President is selected through a nomination process conducted by the Nominations Committee and a voting process occurring at the third UCDRA Business Meeting of the fiscal year.

Annual Report:

The President shall submit a one-page annual report to the UCDRA in June of each year that includes a summary of the activities and accomplishments occurring during the year. The report may also include future suggestions for the upcoming year.

Article V - Officers

- Section I. **The President:** The President shall preside at all meetings of the Association and at all Executive Board meetings; shall appoint, with the advice of the Executive Board, committees as needed; and shall serve as an ex-officio member of all committees except the Nominating Committee; shall serve on the University of California, Davis Retiree Center Advisory Committee and shall serve as a ex-officio non-voting member of the Executive Committee of the University of California, Davis Emeriti Association (UCDEA).
(Changed at May 2, 2005 General Meeting.)
(Amended at May 5, 2008 General Meeting.)
- Section II. **The Vice-Presidents:**
- A) The First Vice-President shall, in the absence of the President or at the President's request, preside over meetings and otherwise act for the President. In case of resignation or death of the President, the First Vice-President automatically becomes President for the unexpired term. The First Vice-President serves as President-Elect of the Association. The First Vice-President shall serve as Chairperson of the Nominating Committee.
(Changed at February 8, 1999 General Meeting.)
(Changed at May 2, 2005 General Meeting.)
(Changed at May 5, 2008 General Meeting.)
- B) The Second Vice-President in the case of resignation, death or succession of the First Vice-President to the Presidency, shall automatically become First Vice President. The Second Vice-President shall serve as Chairperson of the Program Committee.
(Changed at February 8, 1999 General Meeting.)
(Changed at May 5, 2008 General Meeting.)
- Section III. **The Secretary:** The Secretary shall record the minutes of all meetings of the Executive Board and the Association and be responsible for preparing and distributing meeting notices to the Membership through the Newsletter. If Officers are elected by secret ballots, the Secretary shall be responsible for distributing election ballots to all eligible voters at the General Meeting.
(Changed at May 11, 1998 General Meeting.)
(Changed at February 8, 1999 General Meeting.)
(Changed at May 2, 2005 General Meeting.)
- Section IV. **The Treasurer:** The Treasurer shall keep the Book of Accounts, collect dues and charges that may be assessed to support special activities maintain custody of the Association funds and pay all bills. The Treasurer shall present an annual financial statement and such other financial statements as may be requested to the Executive Board and to members of the Association at regular meetings.
(Amended at May 2, 2005 General Meeting.)
- Section V. **Newsletter Editor:** This is a Board appointed non-voting position, with responsibility to prepare and ensuring distribution of three (3) newsletters annually.
(Added at May 5, 2008 General Meeting.)
- Section VI. **Archivist:** This is a Board appointed non-voting position. Duties and responsibilities are to maintain archival materials and historical information.
(Added at May 3, 2004 General Meeting.)
(Amended at May 2, 2005 General Meeting.)
(Amended at May 5, 2008 General Meeting.)
(Changed at May 3, 2010 General Meeting.)