

## UC Davis Retirees' Association Executive Board Meeting

Monday, February 2, 1:15-2:45 p.m.

Conference Center, room 2207

### Agenda

1. Introductions and Announcements
2. Approval of the Minutes
3. Old Business
  - a. Board Workshop reports – Workgroup chairs
    - **Review Organization's structure**—work group: Gloria Alvarado (chair), Phyllis McCalla
    - **New board orientation**—work group: Barbara Nichols (chair), Ted Hillyer
    - **Marketing/communication**—work group: Barbara Leary (chair), Phyllis McCalla, Yvonne Marsh?, Sandy Filby, Nora McGuinness?
    - **Long-Term Plan**—**Sub-committee**: Ted Hillyer (chair), Diane Mundy, Sue Barnes, Bill Rains, Aggie Costantini, Linda Bullard? Bob Halferty
  - b. 2<sup>nd</sup> VP/program co-chair position (by-laws change?)—Sandy Filby
  - c. Facebook page—Barbara Leary
  - d. Nominations—due for newsletter March 9—members-at-large, officers—Gloria Alvarado
  - e. Committee charge statements
    - Membership Committee – Aggie Costantini
    - Public Relations and Media Committee – Barbara Leary
    - By-Laws Committee – Beverly Brooks
    - Nominations Committee – Gloria Alvarado
    - Program Committee – Sandy Filby
    - Campus Connections – Kate Mawdsley
    - Scholarship Committee – Phyllis McCalla
4. New Business
  - a. Brochure—Aggie Costantini
5. Emeriti Association Update – Bill Rains
6. Retiree Center Update – Sue Barnes
7. Treasurer's Report – Diane Mundy
8. Committee Reports – Chairs
  - a. Membership Committee – Aggie Costantini
  - b. Public Relations and Media Committee – Barbara Leary
  - c. By-Laws Committee – Beverly Brooks
  - d. Nominations Committee – Gloria Alvarado
  - e. Program Committee – Sandy Filby
  - f. Campus Connections – Kate Mawdsley
  - g. Scholarship Committee – Phyllis McCalla

### Mark your calendars!

- **Old Sacramento trip** (2<sup>nd</sup> date)—Wednesday, March 28
- **Vintage Aggies Wine Tasting**—Fri, 4/20/2012, 6-8 p.m., Alumni Center
- **Picnic Day Parade**—Saturday, 4/21/2012
- **Steak Bake**—Friday, 6/8/2012, 6-9:30 p.m., Alumni Center
- **New Retirees Reception**—Thursday, 6/21/2012, 5-7 p.m., Conference Center
- **Volunteer Year-End Luncheon**—Wed, 6/27/2012, 11:30-1, Alumni Center

### Joint Association events:

- **UCDRA/UCDEA Noon Talks**—2<sup>nd</sup> Thursday, 11:30 a.m.-1 p.m., International House
  - 3/8, Professor Emeritus Andy Frank: “A Roadmap to Energy Sustainability off of Oil in 15 Years”
  - 4/12, Kelly Ratliff, Associate Vice Chancellor, Finance: TBA
  - 5/10, Justice Cruz Reynoso, “After the Pepper Spray”
- **UCDRA Annual Business Meeting**—Monday, 5/14/2012, 1 p.m., Alumni Center

**UC DAVIS Retirees' Association Executive Board Meeting**  
**Monday, February 6, 2012**  
**1:15 – 2:45 p.m.**  
**Conference Center, Room 2207**

**MEETING MINUTES**

**Attendees:** Gloria Alvarado, Gil Apaka, Sue Barnes, Beverly Brooks, Aggie Costantini, Micki Eagle, Sandy Filby, Yvonne Marsh, Phyllis McCalla, Diane Mundy, Barbara Nichols, Bill Rains, Norma Rice, and Ted Hillyer, President

**Unable to attend:** Lew Dudman, Deanna Falge-Pritchard, Bob Halferty, Sharon Henn, Barbara Leary, Kate Mawdsley and Don McNary

**Introductions and Announcements**

The meeting was called to order by President Ted Hillyer, who announced that Bob Halferty will be serving on the 2020 Initiative facilities task force.

**Approval of Minutes**

One correction to the minutes of January 9, 2012. Page 2, under Membership, change the word "Center" for "Association." Sentence to read, "In addition, Aggie is requesting that everyone review the brochure on the Retirees' Association which is currently out of date and contains incorrect information."

With the correction, the minutes were approved in the form of a motion made by Barbara Nichols and seconded by Gil Apaka. Motion carried.

**Old Business**

- a. Board Workshop reports – Workgroup chairs
  - **Mission Statement** has been finalized. The word "our" was inserted to read "... and with the University for our mutual benefits."
  - **Review Organization's structure**  
Gloria Alvarado indicated that the structure identifies what each group is supposed to be doing.

Organizational Questions Regarding By-Laws and Structure were outlined and discussed at length, reflecting:

1. Sue Barnes is appropriately listed as ex officio, non-voting member.
2. Yes, all existing standing committees should be named in the By-Laws. Additionally, add the Audit and Scholarship Committees as standing committees.
3. Yes, all committee chairs have the privilege of voting.  
Beverly Brooks pointed out a problem and questioned that as chair and board member, would she get two votes.
4. Newsletter Editor and Archivist are ex officio and do not have voting privileges.
5. Board member serving in more than one position is still needed.
6. Privacy issues regarding releasing names and e-mail addresses of retirees to new retirees.  
Providing that information to Board members can serve as a recruiting tool.

Sue Barnes indicated that current policy allows for releasing to Board members for the purpose of recruiting. The Center does not release to those who are regular retirees.

**RECAP:**

Change Mission Statement to include the word "our" before mutual benefits.

Last column, replace the words "additional members" with "ex officio."

Committee chairs will be afforded voting privileges (no need to change By-Laws)

Those people who do not have voting privileges in By-Laws will not have in the structure.

A By-Law change will be needed if CUCRA representatives are granted voting status.

Micki Eagle commented, and Norma Rice concurred, that CUCRA members should be able to vote. UCDRA rely on them to represent us and bring information back to us. They are also involved in decision making.

Bill Rains said that as ex officio to UCDRA and Ted Hillyer as ex officio to UCDEA, they should not have voting rights. They are merely bringing information to the other's organization.

The only outstanding issue: voting in ex officio column. It matches the present By-Laws. Leave it as is.

A motion was made by Yvonne Marsh and seconded by Micki Eagle to change Article 4, Section 3 and Article 14 of the Bylaws to indicate CUCRA representatives be voting members of the Board and will serve two (2) years as alternate member and two (2) years as primary representative. Motion carried.

**- New Board Orientation**

The document was reviewed and will read:

Committee Charge: The primary charge is the orientation of all newly elected board and standing committee members. This orientation will take place after the UCDRA Spring General Membership Meeting elections and prior to the first meeting of the new term. The meeting will be held in an informal session.

Committee Membership: This committee will be comprised of the current President of UCDRA, the Immediate Past President, and the First Vice President.

Orientation Materials: All newly elected officers will be furnished with the following materials:

- UCDRA By-Laws
- Our new Mission Statement
- Current list of UCDRA officers, committee chairs and committee members
- Duty statements of each committee
- Current and recent meeting agenda
- Copy of last board meeting minutes
- Provide overview of current issues and annual activities and events
- Provide list of membership
- Explanation of operating procedures

Committee Annual Reporting

- Provide summary of committees activities

- Provide recommendations and suggestions to UC DRA Board

Update Bank Signatory

In June, current treasurer will accompany new president and new treasurer to bank to update bank signatures.

- **Marketing/communication**

Due to a family death, Barbara Leary has not been able to complete that information.

- **Long Term Plan**

A work in progress.

b. 2<sup>nd</sup> Vice President/Program co-chair position

Sandy Filby would like to decouple the position of 2<sup>nd</sup> VP from program chair (coordinator). The program chair position should be its own position and should be a two-year commitment. There is no need for a 2<sup>nd</sup> VP. Filby will work on the By-Law language.

It was suggested that volunteers be recruited to help the program coordinator.

Filby would like to see more staff come to the noon luncheons.

**Emeriti Association Update – Bill Rains**

Bill Rains reported that the Chancellor's luncheon for emeriti was held. Further, UCDEA honored Peter Hays and Alex McCalla for their service on behalf of emeriti. Committees to make up the 2020 Project were announced: Academic: Charles Hess; Enrollment: Alex McCalla; and Facilities: Bob Halferty.

The Academic Senate will be voting on a resolution related to the "pepper spray" incident. There is a lot of contention there. The Senate is unsure what is going on.

Rains encouraged everyone to attend the February 9 noon talk when Professor John Capitanio will speak.

Because of the length of time devoted to Old business, other agenda items will carry over to next month's meeting.

Meeting adjourned at 2:50 p.m.

Norma Rice  
Secretary and Recorder

UC Davis Retirees' Association  
February 6, 2012

**Financial Report**

Balance brought forward from 1/02/2012		\$ 18,287.49
Date		
<b>Deposits</b>		
January 2012 Memberships	250.00	250.00
<b>Expenses</b>		
January 2012 expenses		<u>\$ 0.00</u>
Ending Balance 01/30/2012		<u>\$ 18,537.48</u>

Prepared by D. Mundy  
2/6/2012

**Membership Report**

Annual*	292	-5
Associate	4	0
Life	<u>436</u>	<u>-1</u>
<b>Total</b>	<b><u>732</u></b>	<b><u>-6</u></b>

\* Ten members who did not renew for since the 2009-2010 membership year were removed during this reporting period.

Respectfully submitted,  
Aggie Costantini, Membership Chair  
2/6/2012

UC DAVIS RETIREES' ASSOCIATION  
EXECUTIVE BOARD ORGANIZATION

The UC Davis Retirees' Association (UCDRA) is an advocacy and service organization that takes action to engage and involve retirees through our fellowship and with the University for mutual benefit.

*...Working to make your retirement work for you. The Executive Board works to ....*

<b>OFFICERS</b>	<b>COMMITTEE CHAIRS</b>	<b>MEMBERS AT LARGE</b>	<b>ADDITIONAL MEMBERS</b>
<i>...lead, plan and organize</i>	<i>...study, advise and implement</i>	<i>...inform, advocate and recruit</i>	<i>...document, represent and educate</i>
President Ted Hillyer (2010 – 2012)	By-Laws Beverly Brooks (2010 – 2012)	Past President Yvonne Marsh (2010 – 2012)	Emeriti President Bill Rains (2010 – 2012)
1 <sup>st</sup> Vice President Gloria Alvarado (2010 – 2012)	Programs Sandra Filby (2010 – 2012)	UCDHS Representative Barbara Leary (2011 – 2012)	CUCRA Members Barbara Nichols (2011 – 2012) Deanna Falge-Pritchard (2011 – 2012)
2 <sup>nd</sup> Vice President Sandra Filby (2010 – 2012)	Nominating Gloria Alvarado (2010 – 2012)	Campus Representatives Micki Eagle (2011 – 2013) Lew Dudman (2011 – 2013)	Program Manager Retiree Center Sue Barnes (Ex-Officio)
Treasurer Diane Mundy (2010 – 2012)	Scholarship Phyllis McCalla (2010 – 2012)	Don McNary (2011 – 2013) Sharon Henn (2011 – 2012)	

Secretary  
Norma Rice  
(2011 – 2013)

Membership  
Aggie Costantini  
(2010 – 2012)

Beverly Brooks  
(2010 – 2012)

Campus Connections  
Editor  
Kate Mawdsley  
(2011 – 2012)

Public Relations  
Barbara Leary  
(2011 – 2012)

Aggie Costantini  
(2010 – 2012)

Archivist  
Bob Halferty  
(2011 – 2013)

Audit  
Sharon Henn  
(2011 – 2012)

Benefits  
Gil Apaka  
(2011 – 2013)

Each listed person has full voting privileges and serves a one to two year term of office (term identified in parenthesis). All terms are based upon a fiscal year – from July 1<sup>st</sup> to June 30<sup>th</sup>.

**Organizational Questions Regarding By-Laws and Structure:**

1. Is Sue Barnes appropriately listed on the Executive Board Organization Chart under Additional Members?
2. Should all existing standing committees be named in the By-laws?
3. Should all committee chairs have voting privileges?
4. Which members of the overall Executive Board should have voting privileges?
5. Should the Newsletter Editor and Archivist be Board Officers who are ineligible to vote?
6. Should we review the lifetime membership section of the by-laws
7. Should anyone on the Board serve in more than one position at a time?
8. What are the privacy issues regarding releasing names and e-mail addresses of retirees to new retirees or in distributed documents?

## **UC Davis Retirees Association (UCDRA) New Board Orientation**

**Committee Charge:** The primary charge is the orientation of all newly elected board and standing committee members. This orientation will take place after the UCDRA Spring General Membership Meeting elections and prior to the start of the new officers appointment on July 1, following their election.

**Committee Membership:** This committee will be comprised of the current President of UCDRA, the Immediate Past President.

**Orientation Materials:** All newly elected officers will be furnished with the following materials:

- UCDRA By-Laws
- Our new Mission Statement
- Current list of UCDRA officers, committee chairs and committee members
- Current and recent meeting agendas
- Copy of the last board meeting minutes
- Provide an overview of current issues and annual activities and events

**Committee Annual Reporting:**

- Provide a summary of the committees activities
- Provide recommendations and suggestions to the UCDRA Board