

## Article V - Officers

- Section I.       **The President:** The President shall preside at all meetings of the Association and at all Executive Board meetings; shall appoint, with the advice of the Executive Board, committees as needed; and shall serve as an ex-officio member of all committees except the Nominating Committee; shall serve on the University of California, Davis Retiree Center Advisory Committee and shall serve as a ex-officio non-voting member of the Executive Committee of the University of California, Davis Emeriti Association (UCDEA).  
(Changed at May 2, 2005 General Meeting.)  
(Amended at May 5, 2008 General Meeting.)
- Section II.       **The Vice-Presidents:**
- A)           The First Vice-President shall, in the absence of the President or at the President's request, preside over meetings and otherwise act for the President. In case of resignation or death of the President, the First Vice-President automatically becomes President for the unexpired term. The First Vice-President serves as President-Elect of the Association. The First Vice-President shall serve as Chairperson of the Nominating Committee.  
(Changed at February 8, 1999 General Meeting.)  
(Changed at May 2, 2005 General Meeting.)  
(Changed at May 5, 2008 General Meeting.)
- B)           The Second Vice-President in the case of resignation, death or succession of the First Vice-President to the Presidency, shall automatically become First Vice President. The Second Vice-President shall serve as Chairperson of the Program Committee.  
(Changed at February 8, 1999 General Meeting.)  
(Changed at May 5, 2008 General Meeting.)
- Section III.       **The Secretary:** The Secretary shall record the minutes of all meetings of the Executive Board and the Association and be responsible for preparing and distributing meeting notices to the Membership through the Newsletter. If Officers are elected by secret ballots, the Secretary shall be responsible for distributing election ballots to all eligible voters at the General Meeting.  
(Changed at May 11, 1998 General Meeting.)  
(Changed at February 8, 1999 General Meeting.)  
(Changed at May 2, 2005 General Meeting.)
- Section IV.       **The Treasurer:** The Treasurer shall keep the Book of Accounts, collect dues and charges that may be assessed to support special activities maintain custody of the Association funds and pay all bills. The Treasurer shall present an annual financial statement and such other financial statements as may be requested to the Executive Board and to members of the Association at regular meetings.  
(Amended at May 2, 2005 General Meeting.)
- Section V.       **Newsletter Editor:** This is a Board appointed non-voting position, with responsibility to prepare and ensuring distribution of three (3) newsletters annually.  
(Added at May 5, 2008 General Meeting.)
- Section VI.       **Archivist:** This is a Board appointed non-voting position. Duties and responsibilities are to maintain archival materials and historical information.  
(Added at May 3, 2004 General Meeting.)  
(Amended at May 2, 2005 General Meeting.)  
(Amended at May 5, 2008 General Meeting.)  
(Changed at May 3, 2010 General Meeting.)