UC Davis Retirees’ Association Executive Board Meeting
Thursday, September 12, 2013, 1:15 – 4:15 p.m.
UC Davis West Conference Room (adjacent to AGR Hall)

Agenda

1. **Introductions and Announcements** – All
2. **Approval of the June 2013 Minutes** - submitted by Norma Rice
3. **Treasurer’s Report** - Diane Mundy
4. **UCDEA report** – Lyn Lofland
5. **Board Orientation** - Phyllis McCalla
   a. Binder materials
      ✓ UCDRA brochures
      ✓ Retiree Center’s “Stay Connected” brochure
      ✓ Current list of UCDRA-board members and committee members
      ✓ 2013 – 2014 UCDRA meeting/major event schedule
      ✓ Committee and officer duty statements
      ✓ 2012 - 2013 annual committee reports
      ✓ Most recent Campus Connections newsletter
      ✓ UCDRA Bylaws
      ✓ Retiree Center calendar
   b. Brief past history of board operation
   c. Brief new board operation
   d. **Mini Workshop** - Phyllis McCalla
      ✓ Board introductions - board members
      ✓ Planning Thoughts from June 2013 minutes
         o Review our committee structure each year to see what we need, can eliminate or need to add
         o Place all the descriptions of our duties on our website
         o Make sure our efforts to archive our past events have a link to our future efforts
         o Use positive wording in all of our documents
         o Keep our website up to date
         o Ask people to do limited term, focused tasks to bring them into the organization
         o Continually highlight that we are a valuable resource to both the campus and individuals (i.e. help individuals as an example, partner with the International House)
         o Involve more groups in our activities and promote visibility
         o Work on more clearly developing our identity and make sure that "membership" in our Association is understood
         o Look at our newsletter in an effort to distinguish ourselves from the Retiree Center
         o Make sure that at Picnic Day the prepared script is read and develop a feeling that "We want you!"
         o Reconsider our agenda and perhaps develop a consent agenda
         o Continue to have a presence in Sacramento
         o Wiggle into many places to further our Association and its value
         o Highlight who is doing what to aid the community and the campus
         o Clearly define advocacy efforts and be as clear and helpful as possible
6. **Old Business** - Items that have come to an end
7. **Continuing Business** - carried forward from last meeting
   a. Officer statements – Phyllis McCalla
      1. Archivist
      2. By-Laws
   b. Annual reports – Phyllis McCalla
8. **New Business**
   a. 2013 - 2014 budget - Diane Mundy
   b. Picnic Day honoree selection - Phyllis McCalla, Gloria Alvarado, Sandy Filby
   c. Non-Profit Organization --Karen Castelli and Janet Hamilton
   d. Noon Lunch Program - proposal to rename
   e. Holiday luncheon
   f. UCDRA 25th anniversary - Phyllis McCalla / Janet Hamilton
   g. Fall Fest - re-invented - Sue Barnes
   h. **Special Presentation** (scholarship recipient presentation) purpose Oct general meeting as time and location - Maggie Ahern

9. **Working Agenda - discuss project, develop, finalize**
   a. UCDRA survey – Phyllis McCalla
      • review the survey so it can be sent
      • provide an incentive for membership to complete survey $50 - $100 American Express gift cards (2)
      • Deadline of December 1, 2013
      • Compile/ review survey results and write report for publication (Campus Connections) and letters/email, and UCDRA website
   b. UCLA Retiree's Association Survey - Reference Material

10. **Consent Agenda - Committee Reports** – Chairs/Appointed Representative
    a. Archive Committee - Deanna Falge-Pritchard, Chair submitted no report
    b. By-Laws - Silvia Hillyer, Chair submitted no report
    c. Campus Community Council – Lucy Day, Rep submitted no report
    d. Campus Connections - Kate Mawdsley, Co-Editor submitted no report
    e. CUCRA/CUCEA – Barbara Nichols, Rep submitted no report
    f. Membership renewal timeline - Yvonne Marsh, Chair submitted no report
    g. Nominations - Janet Hamilton, Chair submitted no report
    h. Program - Louis Campos & Bill Wagman, Co-Chairs submitted no report
    i. Public Relations - Rose Romant, Chair submitted no report
    j. Scholarship - Maggie Ahern, Chair submitted no report

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Mark your calendars!

**Fall quarter 2013 UCDRA/UCDEA/Retiree Center events:**
- **Fidelity Help Desk, “Accessing Your Account Online”—Tuesday, September 17, 2 – 4 p.m., Conference Center**
- **UCDRA Board Meeting & Noon talk—Thursday, October 10, 11:30 a.m. – 1 p.m. & 1:15 – 2:45 p.m., Alumni Ctr.**
- **Planning Your Legacy workshop—Tuesday, October 22, 1:30 p.m., Alumni Center**
- **UCDEA/UCDRA Fall Meeting—Wednesday, October 30, 1:45 – 4:30 p.m. (program 2:30-4), Conference Ctr.**
- **UCDRA Board Meeting & Noon talk—Thursday, November 14, 11:30 a.m. – 1 p.m. & 1:15 – 2:45 p.m., Alumni**
- **Campus tour: Craft Center—Wednesday, November 20, 10 a.m.**
- **UCDRA Board Mtg & Holiday Luncheon—Thursday, Dec. 11, 11:30 a.m. – 1 p.m. & 1:15 – 2:45 p.m., Alumni**
- **Day trip: The Book of Mormon—Sunday, December 15 (sold out)**

**Winter quarter 2013 UCDRA/UCDEA/Retiree Center events:**
- **UCDRA Board Meeting & Noon talk—Thursday, January 9, 11:30 a.m. – 1 p.m. & 1:15 – 2:45 p.m., Alumni**
- **Fidelity Help Desk—Tuesday, January 21, 2 – 4 p.m., Conference Center**
- **UCDEA/UCDRA Winter Meeting—Thursday, February 13, 1:45 – 4:30 p.m. (program 2:30-4), MIND Institute**
- **Day trip: Oakland Museum, Spenger’s Fish Grotto & Takara Saki—Wednesday, February 19**
- **Campus Tour: UC Davis Medical Center Pavilion—Wednesday, March 5**
- **UCDRA Board Meeting & Noon talk—Thursday, March 13, 11:30 a.m. – 1 p.m. & 1:15 – 2:45 p.m., Alumni**